



Thank you for your interest in the Communities In Schools of Greater New Orleans AmeriCorps program. We are currently hiring AmeriCorps for the 2010 – 2011 school year. Members will serve full-time over a one year period beginning September 1, 2010 and ending July 31, 2011. If you are interested in applying, please complete the application process below:

**Application Process:**

1. Download the Member Application, Reference Forms, and Criminal Background Check Forms on the AmeriCorps page of the Communities In Schools website [www.CISNewOrleans.org](http://www.CISNewOrleans.org). PLEASE NOTE THAT THE APPLICATION HAS AN ERROR. THE END DATE OF YOUR COMMITMENT IS JULY 31, 2011, NOT AUGUST 31.
2. Print, fill out, and submit the application, 3 sets of Reference Forms, and Criminal Background Check. Mail the forms to:

Communities In Schools of Greater New Orleans  
C/O Lindsay Finlayson  
P.O. Box 792800  
New Orleans, LA 70179

**OR**

To expedite the process, you may scan and email the application to [lfinlayson.cisno@gmail.com](mailto:lfinlayson.cisno@gmail.com) or fax the application to (504) 486-8020. However, the Reference Forms and Criminal Background Check Forms must be mailed as we need the originals.

3. Begin to gather the required documentation: a valid driver's license; your birth certificate or a valid U.S. passport, and your social security card. Failure to provide these documents at your interview may delay or revoke your acceptance into the program.
4. We will contact you about setting up an interview time after it has been determined that you meet our qualifications.
5. If you have questions regarding the application process please email [lfinlayson.cisno@gmail.com](mailto:lfinlayson.cisno@gmail.com) or call (504) 486-8002.

